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Home Office Deduction Form

In order to deduct expenses for the business use of your home, you must determine the following:

- (A) Cost of whole home, including land: _____
(B) Settlement costs to purchase home: _____

Note: We prefer to have the settlement statement from when you bought the house, so we can fill in the confirm the above information. Also, if you deferred gain from the sale of another home when you bought this home, we will need IRS Form 2119.

- (C) Improvements made since date of purchase to your whole home: _____

Note: Improvements add to the value or life of the property.

- (D) Improvements made to just the home office : _____

- (E) Number of square feet of space in home office(s): _____
Number of square feet of living space in entire home/apartment _____

Expenses of Maintaining Your Home/Apartment

(F) Direct Expenses (these benefit only the home office)

Repairs & Painting: _____
Insurance: _____
Other (Please List): _____

(G) Indirect Expenses (these benefit the entire home/apartment)

Gas & Electricity: _____
Water & Sewage: _____
Repairs, Supplies, Painting: _____
Labor (not your own labor): _____
Insurance: _____
Garbage/Cleaning Services: _____
Lawn/Landscaping: _____
Snow Service: _____
Condo Fee: _____
Security System Upkeep: _____
Rent: _____
Mortgage Interest: _____
Mortgage Insurance: _____
Real Estate Taxes: _____
Other (Please List): _____